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भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(A Govt.of India Undertaking-Ministry of Textiles)
(भारत सरकार का उपक्रम – वस्त्र मंत्रालय) रूड़ा बिल्डिंग, पाँच वी मंजिल, जामनगर रोड, राजकोट-360001
Ruda Building 5th Floor, Jamnagar Road, RAJKOT-360001
Telephone No 2441629/2477560. Fax No. 0281-2458621
E-mail: rajkot@cotcorp.com Web site: http://www.cotcorp.org.in, www.ministryoftextiles.gov.in

सूचना का अधिकार

सं:भाकनि/राज/जॉब-वर्क/स्थानीय परिवहन/2018-19/ **दिनांक: 24.12.2018**

अल्प अवधि निविदा - सूचना (SHORT TERM TENDER NOTICE)

भारतीय कपास निगम लिमिटेड राजकोट द्वारा कपास मौसम वर्ष 2018-19 के लिए निगम के निम्नलिखित प्रस्तावित खरीद केन्द्रों के लिए **APMC में कपास का जॉब वर्क एवं स्थानीय परिवहन कार्य** दो बोली प्रणाली (तकनीकी बिड तथा वित्तीय बिड) के माध्यम से मुहरबंध अल्प अवधि निविदा आमंत्रित करता है।

अमरेली, अंजार, बाबरा, बोटाद, चुड़ा, ढसा, ध्रोल, गढ़ड़ा, गोंडल, हलवद, जामकंडोरणा, जसदण, जेतपुर, कालावड, कोडीनार, लिंबड़ी, महुवा, माणावदर, पालिताणा, राजकोट, राजुला, राणपुर, रायडी, सावरकुंडला, तलाजा, टंकारा, उना, वढवाण, वांकानेर, जामनगर, जाम-जोधपुर, कोटड़ा-सांगाणी, चोटिला, ध्रांगध्रा, मांडवी।

निविदाकर्ता (टेंडरर्स) यह सुनिश्चित करेंगे कि, उनके पास उपयुक्त प्राधिकारी से प्राप्त **वस्तु एवं सेवा कर नंबर(GST), प्रोविडेंट फ़ंड कोड नंबर एवं पैन नंबर होना अनिवार्य** है। निर्धारित निविदा फॉर्म विस्तृत निबंधन एवं शर्तों के साथ कार्यालयीन समय मे हमारे कार्यालय से रु. 112/- **(केवल एक सौ बारह रुपय)** including GST देकर दिनांक **28.12.2018 सुबह 11.30** बजे तक प्राप्त किये जा सकते है। यह निविदा निगम की वेबसाइट www.cotcorp.org.in एवं गवर्नमेंट की वेबसाइट http://eprocure.gov.in पर भी उपलब्ध है। जो निविदाकर्ता वेबसाइट से फॉर्म लेते है तो उसके लिए रु. 112/- का डी.डी./पे-ऑर्डर **"The Cotton Corporation of India Limited"** के पक्ष मे **Payable at RAJKOT** टेंडर के साथ लगाना अनिवार्य है। निविदाकर्ता द्वारा निविदा की तकनीकी बीड-I के साथ अर्नेस्ट मनी(EMD) राशि रुपये 50,000/-(रुपये पचास हजार) का डी.डी. / पे-ऑर्डर **"The Cotton Corporation of India Limited"** के पक्ष मे **Payable at RAJKOT** प्रति केन्द्र / स्थान अनुसार लगाना अनिवार्य है। **ठेकेदारो / फर्म द्वारा निविदा के साथ वेलीड MSME का प्रमाणपत्र प्रस्तुत करने पर निविदा शुल्क एवं EMD भरने से छुट प्रदान की जाएगी।**

प्रत्येक लिफाफे, जिस पर **"जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु अल्प अवधि निविदा"** अंकित होना चाहिए तथा साथ ही निविदाकर्ता का नाम व पता भी अंकित होना चाहिए।

सभी पहलुओं से विधिवत तैयार टेंडर फॉर्म मुहरबंद लिफाफे मे शाखा प्रबंधक के नाम शाखा कार्यालय राजकोट मे **दिनांक 28.12.2018** को **दोपहर 3.30** बजे तक या इससे पहले पहुँच जाना चाहिए। निर्धारित समय के अंतर्गत प्राप्त हुई निविदाओं की **तकनीकी बिड-I** दिनांक **28.12.2018** को **दोपहर 4.30** बजे उपस्थित निविदाकर्ताओं के समक्ष खोली जाएगी। तकनीकी बिड में योग्य पाये जाने पर निविदाकर्ता की वित्तीय बिड उसी दिन दिनांक **28.12.2018** को दोपहर **04.30** बजे उपस्थित निविदाकर्ताओं के समक्ष खोली जाएगी।

शाखा प्रबंधक

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सूचना का अधिकार

Tender Form Fees : Rs. 112/- (including GST)

Last Date for issue of Tender : 28.12.2018 upto 11:30
Last Date of Submission of Tender : 28.12.2018 at 3:30 PM
Opening Date of Tender : 28.12.2018 at 4:30 PM

केन्द्र / स्थान :_____

TECHNICAL BID - I

फसल वर्ष 2018-19 के लिए जॉब वर्क एवं स्थानीय परिवहन निविदा हेतु तकनीकी बीड – I

1.	जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु ठेकेदार एवं पार्टी का नाम	
2.	पिता का नाम	
3.	पत्राचार / सूचना के लिए पूरा पता दूरभाष व मोबाईल नंबर सहित	
4.	केन्द्र / स्थान का नाम जिसके लिए निविदा प्रस्तुत की गई है	
5.	निविदा फीस राशि का विवरण **(रुपये 112/- केवल का ड्राफ्ट संलग्न करे)**	
6.	धरोहर राशि का विवरण **(रु. 50000/- प्रति केन्द्र/स्थान का ड्राफ्ट संलग्न करे)**	
7.	भविष्य निधि(PF No.) कोड **(प्रमाणपत्र की फोटो प्रति संलग्न करें)**	
8.	पैन नं. (PAN No.) कोड **(प्रमाणपत्र की फोटो प्रति संलग्न करें)**	
09.	स्थायी पता **(आधार कार्ड की फोटो प्रति संलग्न करें)**	

Continue…2/-

10.	क्या ठेकेदार / फर्म जी एस टी (GST No.) रजिस्टर्ड है ?	**हाँ**	**नहीं**
		यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलग्न करें	
11.	क्या ठेकेदार / फर्म MSME में रजिस्टर्ड है ?	**हाँ**	**नहीं**
		यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलग्न करें	
12.	क्या ठेकेदार / फर्म MSME में रजिस्टर्ड है, तो क्या SC / ST है ?	**हाँ**	**नहीं**
		यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलग्न करें	
13.	क्या ठेकेदार / फर्म Startup श्रेणी के अंतर्गत है ?	**हाँ**	**नहीं**
		यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलग्न करें	

नोट : निविदा फॉर्म के साथ **निविदा शुल्क का ड्राफ्ट, धरोहर राशि(EMD) का ड्राफ्ट, P.F. कोड नंबर, GST नंबर(यदि लागू हो तो) एवं पैन नंबर** की फोटो कॉपी संलग्न करना अनिवार्य है।

मोहर एवं हस्ताक्षर :_____
ठेकेदार / फर्म का नाम :_____
मोबाईल नंबर :_____

दिनांक : _____

NOTE :

1. **The tenderer must enclose demand draft of requisite amount of Rs. 50,000/- of EMD and Tender fees of Rs. 112/-.**
2. **The Tenderer must have Provident Fund Number allotted by P.F. department. (Xerox copy to be attached)**
3. **Xerox copy of PAN No. (Name of Contractor / firm and name of PAN should match)**
4. **Xerox copy of GST No., if applicable (Name of Contractor / Firm and name on GST should match)**

Seal & Signature of The Contractor

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सूचना का अधिकार

Tender for Job work and Local Transportation of Kapas for Cotton Season 2018-19

Terms and Conditions:

1. The last date of submission of the tender to this Office is on 28.12.2018 at 03:30 P.M.
(A) The date of opening of Technical bid-I of the tender is on 28.12.2018 at 03:30 PM.
(B) The Financial bid-II of only those tenders who qualified for the technical bid will be opened thereafter on 28.12.2018 itself.

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I(Technical) & Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as "Job work and local transportation of Kapas Tender for cotton season 2018-19". Bid–I should be submitted along with EMD, tender fee & all other documents desired as per tender.

3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.

4. Contractor has to pay Rs.50,000 towards E.M.D. for each center/place along with the tender by way of DD/pay order of any nationalized/scheduled bank drawn in favor of "**The Cotton Corporation of India Ltd,**" payable at **Rajkot**. MSME firms are exempted from EMD on production of valid MSME certificate. No interest will be paid on EMD and EMD will be refunded after satisfactory completion of work.

5. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to kapas (seed cotton), FP bales & other stock of the corporation as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto.

6. The Contractor **must attach copy of P.F Code No, PAN No** and **GST No (**if applicable**).** The certified copies of all the Certificates must be attached with Technical Bid.

7. The Contractor has to submit the certified copy of the PF Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non-compliance of above formalities deductions of PF will be made from the bills and security deposit as per prevalent rules of PF Dept.

Continue…2/-

8. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act or any other reason and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed. No extra charges will be paid by the Corporation on account of detention of the trucks/vehicles.

9. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest rates as per the financial bid.

10. Corporation will consider appointing such contractors those who have required infrastructure.

11. 10% deduction will be made from bills submitted by the contractor as security deposit along with Income Tax and other taxes, if applicable. Such security deposit shall be released at the end of the season/contracted period on satisfactory completion of work by contractor. However no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Centre incharge.

12. The weighment of kapas purchased by Corporation at the centre is expected to be completed on the same day by the contractor or maximum upto the start of Auction of next day in mandi. In case weighment is delayed by more than 2 days, the loss to corporation due to such delay in weighment will be recovered from the contractor.

13. In case of direct purchase by Corporation, Palli weighing and Heaping shall be done by the contractor. In such case, arrangement of equipments (like weighing scales/palli kanta, weights, etc.) for weighment of kapas is to be arranged by the contractor. Weighing scales/palli kanta, weights, etc. should be duly certified by the Weights & Measures Department of Government.

14. The contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers/ vehicles supplied by the contractor. In this regard, the decision of the centre incharge shall be final & binding on the contractor.

15. Adequate vehicles should be placed on the day to day basis according to corporation's requirement. Contractor should be able to place extra vehicles also, instantly in case of demand. He will have to transport the bales within 24 hours from the intimation. In case of failure, the corporation will arrange the work through other transporter at its discretion and the difference of rate/loss/damage/overheads in any sustained will be recovered from the transporter in addition to the forfeiting the EMD.

16. In case of any dispute on any terms interpretation etc. the decision of the Branch Manager **Rajkot** shall be final and binding on both the parties.

17. The rates quoted by the party should be inclusive of all taxes but excluding GST as per mentioned in Financial Bid-II.

18 All statutory deductions such as Income Tax, Surcharges etc., if applicable will be deducted from the bills at the prevailing rates as per Income Tax Act 1961 under Section 194(C).

19. The contractor will ensure proper safety of the goods/stock of corporation. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the corporation's property. Also, Contractor will be penalized for any kind of mishandling of corporation's stock (Kapas etc.) resulting in damage to quality/packing.

20. The contractor is responsible for any complication because of excess/short loading.

21. Transit loss if any observed shall be deducted proportionately from the contractor.

22. In transit the Kapas will have to be covered with tarpaulins and proper protection of stock should be taken by the contractor.

23. Insurance of kapas held in APMC and Transit Insurance will be covered by CCI.

24. The vehicle should be clean and the vehicles carrying coal, cement, chemicals etc., which cause damage to Cotton/stock should not be used. If any damage caused due to transportation of Kapas, then the recovery will be made from concerned contractor as determined by the Corporation.

25. In case of any accident or eventuality during the transit the same should be informed to Branch Office **Rajkot**/concerned center In-charge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The contractor will be responsible for submitting copies of F.I.R., fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.

26. The payment will be made through e-payment (RTGS/ NEFT etc.).

27. The contractor should contact Centre Incharge on daily basis for ascertaining the requirement of vehicles / job work.

28. Contractor must give undertaking that if TDS is not applicable, he is having less than ___vehicles (as per the prevalent rules) along with copy of PAN card. **Format of declaration is enclosed.**

29. Contractor will have to submit the Corporation's stock (palli, tarpaulin etc.) provided to him for corporation's work after completion of work. In case of non- submission or any damage to the stock, the loss will be recovered from the contractor.

30. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

31 In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

32. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall have to produce the same to their best satisfaction.

33. The Contractor will raise bills for job work and transportation of Kapas and forward it through concerned Centre In-charge to Branch Office on fortnightly basis.

34. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall be liable to carry the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor.

35. Corporation reserves its right to engage any number of contractors in one / all the Centers/places depending upon the volume of work.

36. The successful contractor will have to enter into a contract before start of the work.

37. The rates once finalized shall be valid till 30.09.2019 from the date of issue of the confirmation letter/work order and may be extended by the corporation for a further period if necessary.

38. Subject to **Rajkot** Jurisdiction only.

39. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, **Rajkot** and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

40. Mere submission of the tender form does not entitle any contractor to be engaged by the Corporation. The corporation reserves the rights to accept/ partly accept/ reject/ any/ all tenders or negotiate in full or in part with reason whatsoever. The corporation is not bound to allocate minimum work to the tenderer.

41. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office, **Rajkot**. Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office, Rajkot.

42. GST E-Way Bill (if Applicable), for movement of kapas from APMC/AMC yards to processing points will be generated by the transporter. If any liability arises to The Corporation due to non-generation / wrong generation of e-way bill, it will be recovered from the transporter.

43. The bills accompanied with gate pass, L.R. copy along with acknowledgement of goods received in good condition from concerned center in-charges, duly acknowledged by Centre Incharge should be submitted to Branch Office for settlement of bills. 10% amount of the bill will be deducted towards security deposit along with Income Tax and other taxes if any applicable from time to time. 10% security deposit shall be refunded on satisfactory completion of work during the contracted period. However no interest will be paid on such security deposit

Seal & Signature of the Contractor.

DECLARATION

I / We hereby confirm that the above clauses have been read and noted and I/we agree to abide by all the above Terms and Conditions.

Signature

Name of the Authorized Signatory

Address of the factory with seal

Place :_____

Date :_____

(ON PARTY LETTER HEAD)

Declaration under Section 194C(6) for Non-deduction of Tax at Source

To,
The Branch Manager,
M/s. The Cotton Corporation of India Ltd.
B.O. Rajkot

Declaration

I , Mr. _____(Proprietor/ Partner/Director) of M/s. _____,
_____ (Address) (hereinafter the contractor) do hereby make the following declaration as required by sub section (6) of Section 194C of the Income Tax Act, 1961 for receiving payments from the payer without deduction of tax at source.

1. That I /We am/are authorized to make this declaration in the capacity as Proprietor /Partner/Director.

2. That the contractor is engaged by the payer for plying, hiring or leasing of goods carriage for its business.

3. That the contractor does not own more than ____ goods carriage as on date.

4. That if the number of goods carriages owned by the contractor exceeds ten at any time during the period 2018-19 (01.10.2018 to 30.09.2019), the contractor shall forthwith, in writing intimate the payer of this fact.

5. That the Income Tax Permanent Account Number (PAN) of the contractor is _____. A photocopy of the same is furnished to the payer along with this declaration.

6. The contractor hereby gives an undertaking to submit duly prescribed form of declaration as notified by the Income tax department.

Place :_____

Dated :_____ **Declarant**

VERIFICATION

I the above named declarant do hereby verify that the contents of paragraphs one to six above are true to my own knowledge and belief and no part of it is false and nothing material has been concealed in it.

Place :_____

Dated :_____ **Name of the Declarant and Signature**

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

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वित्तीय बीड - II(FINANCIAL BID-II)

फसल वर्ष 2018-19 के लिए केन्द्रों पर APMC में कपास का जॉब वर्क तथा स्थानीय परिवहन निविदा

ठेकेदार / फर्म का नाम :_____ **केन्द्र/स्थान का नाम**_____

क्रम	कार्य का ब्यौरा	दर प्रति क्विंटल सभी करों सहित (Excluding GST) रुपये में
01	सम्पूर्ण कार्य जिसमें मंडी में कपास की पल्ली/पोटला तुलाई, मंडी में कपास की पल्ली/पोटला की कांटे से उतराई एवं हिपिंग, कपास की ट्रक / ट्रॉली में लदाई(लोडिंग) एवं कपास का मंडी से फैक्टरी तक का परिवहन **(दरें सभी स्थानीय फैक्टरी हेतु)**	Rs._____/- (दर प्रति क्विंटल कपास)

मैंने निगम द्वारा निविदा में दिये गए सभी नियम एवं शर्तो को ध्यानपूर्वक पढ़ और समझ ली है तथा में निविदा की इन शर्तो का पालन करने हेतु बाध्य हूँ। मैं निविदा में दी गई सभी नियम एवं शर्तो पर नियम द्वारा आबंटित कार्य को निष्पादित करने हेतु लिखित अनुबंध पर हस्ताक्षर करूंगा।

ठेकेदार के हस्ताक्षर_____

ठेकेदार का नाम_____

ठेकेदार का पत्ता_____

मोबाइल नंबर_____

दिनांक:_____